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## 2017 Boaters Haul Out Checklist

Please ensure you read this checklist as it is your guideline as to what is expected during haul out and mast un-stepping to minimize/avoid any extra charges.

### **PRIOR TO HAUL OUT: Please ensure the following steps are completed.**

- 1) Book a haul out date and mast un-stepping date/time.
- 2) Ensure a pump out is done before haul out.
- 3) Bring cradle pads prior to haul out date.
- 4) Sign the winter storage agreement in office and give keys/combination to office.
- 5) Pay haul out and storage fees prior to haul out.
- 6) After haul out remove personal property from your dock.
- 7) Leave batteries on board if Loyalist Cove Marina staff is winterizing.
- 8) All dodgers and canvas must be down or off before haul out and while on land.
- 9) The Mast Up storage boats must have all the sails removed and rigging tied off.

**Notify the office as soon as possible if you can't attend haul out day.**

**Please make sure the office has a work order for "Winterizing" or any additional services with your boat keys or combination and starting instructions.**

### **PRIOR TO SAILBOAT MAST UNSTEPPING:**

Advise the LCM staff before unstepping, if you need assistance with de-rigging the mast. Additional charges will apply.

- 10) Get all the sails off and rigging ready to disconnect.
- 11) Notify the LCM staff you are ready and move boat to mast dock when instructed.
- 12) Once the mast is secured by the boom truck sling, you will disconnect the forestay, backstay and Shrouds – as instructed.
- 13) After unstepping, move your boat back to assigned slip or travelift dock.  
***You must pack up your mast for storage on the same day as it is unstepped.***

***Sailboat Owners – You must have your cradle pads prior to haul out on your cradle. We are NOT responsible for cradle pads.***