



100 Bayshore Drive, Bath, ON K0H 1G0  
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[www.loyalistcovemarina.com](http://www.loyalistcovemarina.com)

January 2017

## LOYALIST COVE MARINA – CODE OF CONDUCT

**Payment** - All invoices are **Due upon Receipt**. Full payment is due when services or work has been completed. Overdue Accounts will be Charged 2% per month. We take Visa, MasterCard, Cheques and Cash. We can process credit card payments over the phone by contacting the marina office. All launch, slip rental and storage fees are to be paid in FULL by May 1, whether you have launched or not. All winter storage fees are to be paid in FULL at haul out, but no later than November 15. We will use the boat's LOA (Length Overall) measurement to determine the slip and storage fees. The length overall of a boat will include bowsprits, davits, swim platforms and other overhangs at the bow and stern.

**Clean Marine Policy** - Loyalist Cove is a 5 star Gold rated clean marina and we are proud of it! You will be required to sign the Clean Marine pledge. Please read it and abide by the clean marine practices. There will be zero tolerance for boaters that have dirty bilges or leaks that leave slicks in the water.

**Mooring & Storage Agreement** – All boat owners must sign the mooring agreement and or the winter storage agreement when the boat is at Loyalist Cove Marina. Please read this agreement carefully, as it spells out your responsibilities.

**Insurance** - We must have current proof of insurance for all boats at Loyalist Cove Marina. Insurance information is required for both wet and dry storage.

**Slip Rental and Hydro** – (New) **All slip rental customers must give the marina office a spare key or combination for access to their boat in case of emergency.** We do monitor the docks every day and can assist if there is a problem. Please keep your boat at your assigned slip for the season. **\*\*Please advise the office if you are leaving the marina on your boat for any length of time and when you expect to return\*\***

Do not unplug another boat to hook up to hydro. Hydro is available at most slips, but you must pay for hydro service before plugging in.

**Launch Ramp** - The ramp is not a public boat launch and only can be used by marina staff or resident boaters.

**Mast Step Procedure** - Please read the mast explanation sheet to be clear on your responsibilities during the standard mast stepping and un-stepping service we provide (copies are posted in clubhouse & marina office). After launch, your mast is moved out of storage, placed on sawhorses for you to rig and prepare for stepping. Before haul out you are responsible to de-rig and pack up your mast on the day that the mast is un-stepped, so the marina staff can move it to the storage area. If you would like our staff to do the rigging work, please make arrangements with the marina office.

**Sailboat Owners** – Sailors are required to make certain running rigging is secure and does not slap against the mast. This is important not only at the dock during the summer season, but also if you store with mast up during the winter. If we have to secure halyards, there will be a charge.

**Launch and Haul Out Services** – All launch or haul out services must be arranged with the marina office. Please ensure that you are ready at the scheduled date and time. For more information, please refer to our boater's checklist available in the office.

**Please Report all Damage to the Office and in case of emergency call 613-352-3478.**



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**NO SMOKING** – On the Service Dock, or near the Gas/Diesel Pump and Tanks.  
The marina buildings are smoke free.

**NO SWIMMING & NO FISHING** - In the marina or on the docks. Any stray electric currents in the water can cause electrocution.

**Parking** - There is limited parking available. If you are going to be away on your boat and are leaving a car or two, please advise the marina office and leave a set of keys.

**Pets** - Please remember to Scoop the Poop. Dogs must be on a leash at all times. Pets are not allowed in the clubhouse.

**Clubhouse** - Please clean up after you use the kitchen, sitting areas and washrooms. Our facilities are open for all our boaters to use, so please be courteous. Please do not leave personal items in the clubhouse. We cannot be responsible for any loss or damage.

**Cradles** - All cradles must be marked with your last name and the boat name, also mark the bow and stern. **We are not responsible for any cradle pads.** You must take the cradle pads with you immediately after your boat is launched. In the fall bring the cradle pads back before your boat is hauled out.

**Oil Disposal** - There is an oil disposal fee for boaters who wish to drop off waste oil. Please make sure you let the marina office know if you would like us to dispose of your used oil and we will make the arrangements.

**Third Party Contractor, Yacht Broker or Surveyor** - If you plan to have any services performed by an outside contractor, please let the marina office know. Your contractor must report to the marina office when they arrive to work on your boat and provide proof of their insurance.

If you are using a yacht broker to sell your boat or having a survey done, please contact us. The broker or surveyor should also report to the marina office when they arrive.

**Winter & Summer Storage** - We do not have any extra storage space at the marina.

We are not responsible for batteries, canvas storage, cradle pads and other items. If you do not wish to leave items on your boat, please take them home.

All dodgers and canvas must be down or off while the boat is on land.

When you winterize your own boat, only NON TOXIC Antifreeze is allowed to be used in our yard.

Sailboats with Mast Up must have all rigging tied away from the mast, so the lines do not bang on the mast.

NO heaters are allowed to be used in boats after haul out or over the winter.

The marina hydro and water will be shut off over the winter, so please contact the marina office if you require these services.

**Work Orders** - If you need any services to be performed by Loyalist Cove Marina, **please make sure a work order is filled out, you have signed it and that your boat keys are left at the marina office.**

**Please Report all Damage to the Office and in case of emergency call 613-352-3478.**