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2018 Boaters Launch Checklist

Please ensure you read this checklist in its entirety as it is your guideline as to what is expected during launch and mast stepping to minimize/avoid any extra charges.

PRIOR TO LAUNCH: Please ensure the following steps are completed.

Notify office if you would like LCM to take care of any of these items or if you can't attend launch day. A work order is required for any additional services with your boat keys or combination and starting instructions.

- 1) Book a launch date and mast stepping date/time.
- 2) Remove shrink wrap or winter cover.
- 3) Batteries in boat - charged and connected.
- 4) Re-commission engine so it is ready to start.
- 5) Close any thru hulls or seacocks. If you are closing your engine cooling seacock, please put a note on the ignition switch and let the office know if we are starting and moving the boat for you
- 6) Fenders and lines out on deck. Do not hang fenders over sides, as they will interfere with slings.
- 7) Mooring Agreement & Clean Marine signed and updated insurance on file for slip rental.
- 8) All outstanding accounts must be paid in full prior to launch.
- 9) Slip Tenants – must give a key or combination for access in case of emergency.

SAILBOAT MAST STEP:

The Standard Mast Fee includes the boom truck, boom truck operator and one LCM staff to assist for 1/2 hour maximum for the following standard service:

- ***LCM staff responsibilities:***
 - Take the customer's mast from the storage rack to saw horses.
 - Sling and raise the mast into place on the boat.
 - Unhook sling from the mast once the forestay, backstay and shrouds are attached.
- ***Customer responsibilities: **Make sure that your mast steaming light is facing up to the sky while on the saw horses before putting the spreaders back on*****
 - Rig the mast and get it ready for stepping, have lock rings and rigging/cotter pins available.
 - Let LCM staff know when the mast is ready to step.
 - When instructed by LCM staff, take the boat to the mast dock.
 - Once mast is lifted onto boat, attach forestay, backstay and shrouds.
 - Move boat back to assigned slip.

If you require assistance rigging or require the LCM staff to do the complete mast before it is stepped, we will be glad to provide this service. Please ask for a quote, as there will be an additional charge to assist.

***Sailboat Owners – You must remove your cradle pads after launch.
We are NOT responsible for cradle pads and there is no storage at the marina.***

Customer Signature _____ ***Date*** _____